

**SCOTT COUNTY SCHOOL BOARD  
MINUTES OF REGULAR MEETING  
TUESDAY, DECEMBER 4, 2012**

The Scott County School Board met in a regular meeting on Tuesday, December 4, 2012, at the Scott County Career & Technical Center Auditorium in Gate City, Virginia, with the following members present:

James Kay Jessee, Chairman	<b><u>ABSENT:</u></b> None
William "Bill" R. Quillen, Jr., Vice Chairman	
Jeffrey "Jeff" A. Kegley	
Gail L. McConnell	
L. Stephen "Steve" Sallee, Jr.	
Herman "Kelly" Spivey, Jr.	

**OTHERS PRESENT:** John I. Ferguson, Superintendent; Jason Smith, Supervisor of Personnel/Middle School; Will Sturgill, School Board Attorney; Loretta Q. Page, Clerk Of The Board/Budget Specialist/Head Start Clerk; K.C. Linkous, Deputy Clerk Of The Board/Human Resource Manager; Suzanne Goins, Virginia Professional Educators Regional Director; Pat Whitley, Scott County Education Association Representative; Doris Boitnott, Cumberland Mountain UniServ District 1 Director (VEA Representative for Scott County), Robert Sallee, Supervisor of Building Services; Stephen Taylor, Scott County Career & Technical Center Assistant Principal/Instructor; Ramona Russell, Duffield Primary School Teaching Assistant; Lee Sanders, School Bus Driver; Amy Reed, Gate City Middle School Teacher/Volleyball Coach; Melissa Trinkle, Gate City High School Teacher/Cross Country Coach; Nick Colobro, Gate City High School Teacher/Golf Coach; Reagan Mullins, Rye Cove High School Principal; Chloe Lane, Gate City High School Student; Gate City High School Volleyball Team Members; Caitlin Emond, Rye Cove High School Student; Skyler Reed, Gate City High School Student; David Hartley, Heritage TV; Lisa McCarty, Scott County Virginia Star; and, Wes Bunch, Kingsport Times-News.

**CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE:** Chairman Jessee called the meeting to order at 6:30 p.m. The audience observed a moment of silence and cited the *Pledge of Allegiance*.

**APPROVAL OF AGENDA:** On a motion by Mr. Kegley, seconded by Mr. McConnell, all members voting aye, the Board approved the agenda as presented.

**APPROVAL OF DECEMBER 4, 2012 REGULAR MEETING MINUTES:** On a motion by Mr. Sallee, seconded by Mr. Kegley, all members voting aye, the Board approved the Thursday, November 8, 2012 Regular Meeting Minutes, as submitted.

**APPROVAL OF CLAIMS:** On a motion by Mr. Spivey, seconded by Mr. Sallee, all members voting aye, the Board approved the following claims:

School Operating Fund invoices & payroll in the amount of \$965,056.93 as shown by warrants #8105285 electronic payroll direct deposit in the amount of \$1,092,585.91 & electronic payroll tax deposit \$474,388.73.

Cafeteria Fund invoices & payroll in the amount of \$155,972.67 as shown by warrants #10151391015188 electronic payroll direct deposit in the amount of \$22,840.85 & electronic payroll tax deposit \$10,508.79.

Head Start invoices & payroll in the amount of \$55,550.57 as shown by warrants #10761-10814.

**PRESENTATION OF SPORTS RESOLUTIONS:** Jason Smith, Supervisor of Personnel/Middle Schools, presented resolutions as follows:

**Presented to: Chloe Lane, GCHS Cross Country Participant & Melissa Trinkle, GCHS Cross Country Coach**

*GATE CITY HIGH SCHOOL CROSS COUNTRY  
VHSL STATE CROSS COUNTRY MEET PARTICIPANT*

*BE IT RESOLVED, by the County School Board of Scott County, Virginia, as follows:*

*WHEREAS, Gate City High School Cross Country Team Member, Chloe Lane, has achieved an outstanding cross-country season by earning participation in the VHSL Group A State Cross Country Championship,*

*WHEREAS, the Scott County School Board wishes to extend congratulations to Gate City High School Cross Country Team Member, Chloe Lane, for participation in the Clinch Mountain District, Region D, VHSL Group A State Cross Country Meet,*

*WHEREAS, the Scott County School Board acknowledges the outstanding performance of the Gate City High School Cross Country Team Member, Chloe Lane, and is proud of the fine manner in which she has represented Scott County,*

*WHEREAS, the Scott County School Board wishes continued success for the Gate City High School Cross Country Team Member, Chloe Lane, and coaches,*

*BE IT FURTHER RESOLVED, that the Scott County School Board wishes a copy of this resolution to be presented to Gate City High School Cross Country Team Member, Chloe Lane, and the coaches.*

*James Kay Jessee, Chairman*

*Jeffrey "Jeff" A. Kegley, Board Member*

*Stephen "Steve" Sallee, Jr., Board Member*

*ATTEST:*

*William "Bill" R. Quillen, Jr., Vice Chairman*

*Gail L. McConnell, Board Member*

*H. Kelly Spivey, Jr., Board Member*

*John I. Ferguson, Superintendent*

**Presented to: Amy Reed, GCHS Volleyball Coach, and GCHS Volleyball Team Members**

*GATE CITY HIGH SCHOOL VOLLEYBALL TEAM  
VHSL GROUP A STATE SEMI-FINAL PARTICIPANT  
REGION D DIVISION 2 CHAMPION  
CLINCH MOUNTAIN DISTRICT TOURNAMENT CHAMPION  
CLINCH MOUNTAIN DISTRICT REGULAR SEASON CHAMPION*

*BE IT RESOLVED, by the County School Board of Scott County, Virginia, as follows:*

*WHEREAS, the Gate City High School Volleyball Team has achieved an outstanding volleyball season by winning 30 games and losing 3 overall, and*

*WHEREAS, the Gate City High School Volleyball Team won the Clinch Mountain District Regular Season and Tournament Championships; and,*

*WHEREAS, the Gate City High School Volleyball Team won the Region D Division 2 Championship; and,*

*WHEREAS, the Gate City High School Volleyball Team participated in the VHSL Group A Division 2 State Semi-final game; and,*

*WHEREAS, the Scott County School Board wishes to extend congratulations to the Gate City High School Volleyball Team for winning the Clinch Mountain District Regular Season and District Tournament Championships, Region D Division 2 Championship; and, for participating in the VHSL Group A Division 2 State Semi-final Game, and*

*WHEREAS, the Scott County School Board acknowledges the outstanding performance of the Gate City High School Volleyball Team and is proud of the fine manner in which the team has represented Scott County, and*

*WHEREAS, the Scott County School Board wishes continued success for the Gate City High School Volleyball Team and coaches, and*

*BE IT FURTHER RESOLVED, that the Scott County School Board wishes a copy of this resolution to be presented to each player and the coaches of the Gate City High School Volleyball Team.*

*James Kay Jessee, Chairman*

*Jeffrey "Jeff" A. Kegley, Board Member*

*Stephen "Steve" Sallee, Jr., Board Member*

*ATTEST:*

*William "Bill" R. Quillen, Jr., Vice Chairman*

*Gail L. McConnell, Board Member*

*H. Kelly Spivey, Jr., Board Member*

*John I. Ferguson, Superintendent*

**Presented to: Caitlin Emond, RCHS Cross Country Participant, and Reagan Mullins, RCHS Principal**

*RYE COVE HIGH SCHOOL CROSS COUNTRY  
VHSL STATE CROSS COUNTRY MEET PARTICIPANT  
CUMBERLAND DISTRICT CROSS COUNTRY CHAMPION*

*BE IT RESOLVED, by the County School Board of Scott County, Virginia, as follows:*

*WHEREAS, Rye Cove High School Cross Country Team Member, Caitlin Emond, has achieved an outstanding cross country season by earning participation in the VHSL Group A State Cross Country Championship,*

*WHEREAS, the Scott County School Board wishes to extend congratulations to Rye Cove High School Cross Country Team Member, Caitlin Emond, for winning the Cumberland District, participating in the Region D, and VHSL Group A State Cross Country Meet,*

*WHEREAS, the Scott County School Board acknowledges the outstanding performance of Rye Cove High School Cross Country Team Member, Caitlin Emond, and is proud of the fine manner in which she has represented Scott County,*

*WHEREAS, the Scott County School Board wishes continued success for Rye Cove High School Cross Country Team Member, Caitlin Emond, and coaches,*

*BE IT FURTHER RESOLVED, that the Scott County School Board wishes a copy of this resolution to be presented to Rye Cove High School Cross Country Team Member, Caitlin Emond, and coaches.*

*James Kay Jessee, Chairman*

*Jeffrey "Jeff" A. Kegley, Board Member*

*Stephen "Steve" Sallee, Jr., Board Member*

*ATTEST:*

*William "Bill" R. Quillen, Jr., Vice Chairman*

*Gail L. McConnell, Board Member*

*H. Kelly Spivey, Jr., Board Member*

*John I. Ferguson, Superintendent*

**Presented to: Reagan Mullins, Rye Cove High School Principal (volleyball team members were unavailable to be in attendance due to participation in a basketball game scheduled for tonight)**

*RYE COVE HIGH SCHOOL VOLLEYBALL TEAM  
VHSL GROUP A STATE QUARTER-FINAL PARTICIPANT  
REGION D DIVISION 1 CHAMPION  
CUMBERLAND DISTRICT REGULAR SEASON CHAMPION*

*BE IT RESOLVED, by the County School Board of Scott County, Virginia, as follows:*

*WHEREAS, the Rye Cove High School Volleyball Team has achieved an outstanding season by winning 18 games and losing 8 overall, and*

*WHEREAS, the Rye Cove High School Volleyball Team won the Cumberland District Regular Season Championship; and*

*WHEREAS, the Rye Cove High School Volleyball Team won the Region D Division 1 Championship; and*

*WHEREAS, the Rye Cove High School Volleyball Team participated in the VHSL Group A Division 1 State Quarter-final Game; and*

*WHEREAS, the Scott County School Board wishes to extend congratulations to the Rye Cove High Volleyball Team as Cumberland District Regular Season Champion; Region D Division 1 Champion; and VHSL Group A Division 1 State Quarter-final Participant; and,*

*WHEREAS, the Scott County School Board acknowledges the outstanding performance of the Rye Cove High School Volleyball Team and is proud of the fine manner in which the team has represented Scott County, and*

*WHEREAS, the Scott County School Board wishes continued success for the Rye Cove High School Volleyball Team and coaches; and,*

*BE IT FURTHER RESOLVED, that the Scott County School Board wishes a copy of this resolution to be presented to each player and the coaches of the Rye Cove High School Volleyball Team.*

*James Kay Jessee, Chairman*

*Jeffrey "Jeff" A. Kegley, Board Member*

*Stephen "Steve" Sallee, Jr., Board Member*

*ATTEST:*

*William "Bill" R. Quillen, Jr., Vice Chairman*

*Gail L. McConnell, Board Member*

*H. Kelly Spivey, Jr., Board Member*

*John I. Ferguson, Superintendent*

**Presented to: Skyler Reed, GCHS Golf Participant, and Nick Colobro, GCHS Golf Coach**

*GATE CITY HIGH SCHOOL GOLF  
VHSL STATE GOLF TOURNAMENT PARTICIPANT*

*BE IT RESOLVED, by the County School Board of Scott County, Virginia, as follows:*

*WHEREAS, Gate City High School Golf Team Member, Skyler Reed, has achieved an outstanding golf season by participating in the VHSL Group A State Golf Championship,*

*WHEREAS, the Scott County School Board wishes to extend congratulations to Gate City High School Golf Team Member, Skyler Reed, for participation in the Clinch Mountain District, Region D, and VHSL Group A State Golf Tournament,*

*WHEREAS, the Scott County School Board acknowledges the outstanding performance of the Gate City High School Golf Team Member, Skyler Reed, and is proud of the fine manner in which he has represented Scott County,*

*WHEREAS, the Scott County School Board wishes continued success for the Gate City High School Golf Team Member, Skyler Reed, and coaches,*

*BE IT FURTHER RESOLVED, that the Scott County School Board wishes a copy of this resolution to be presented to Gate City High School Golf Team Member, Skyler Reed, and the coaches.*

*James Kay Jessee, Chairman*

*Jeffrey "Jeff" A. Kegley, Board Member*

*Stephen "Steve" Sallee, Jr., Board Member*

*ATTEST:*

*William "Bill" R. Quillen, Jr., Vice Chairman*

*Gail L. McConnell, Board Member*

*H. Kelly Spivey, Jr., Board Member*

*John I. Ferguson, Superintendent*

**PUBLIC COMMENT:** Lee Sanders, school bus driver, presented comments concerning school bus drivers health insurance. He commented that he spoke with a board member or two and that they were under the impression that the dental and vision insurance was given to the school bus drivers and were unaware that the bus drivers had to pay for it like the rest of the schools. He further commented that the insurance that the bus drivers lost they were not paying anything on. He expressed appreciation to the Board for their time.

**REPORT ON HOLIDAY AND PAYROLL SCHEDULE:** Superintendent Ferguson reported on the holiday and payroll schedule as follows:

12 Month Employees - Holidays:

Christmas – Monday, December 24 & Tuesday, December 25

New Year's – Monday, December 31 & Tuesday, January 1

Winter Break: Friday, December 21 – Friday, January 4

Friday, January 4 – Teacher Workday/Schools Closed

Monday, January 7 – Second Semester Begins (Students Return to School)

He reported that the payroll for December would be on Friday, December 28, and that the School Board Office will be open from 8:00 a.m. to 2:00 p.m. if anyone wishes to pick up their checks. He also reported that any checks not picked up prior to 2:00 p.m. will be mailed.

**REPORT ON EMERGENCY CONTRACT AWARD FOR CAFETERIA BAKERY PRODUCTS:**

Superintendent Ferguson reported that during the summer the school system requested bids for bread products for the cafeteria. He reported that Hostess Brand was awarded the bid and the only other bidder was Sara Lee. He also reported that the school system was recently notified that Hostess Brand had essentially gone out of business. He explained, with that, it was somewhat of an emergency because the school district cannot do without bread. He explained that the school division is following the Virginia Public Procurement Act and is now contracting with Sara Lee for the remainder of this school year. He further explained that at the conclusion of this school year the school system will re-bid. He provided an opportunity to answer questions but none were presented.

**BUILDING SERVICES WORK SCHEDULE UPDATE:** Robert Sallee, Building Services Supervisor, provided a Building Services Work Schedule Update for various maintenance projects completed at schools during the past month. He pointed out that the replacement of ovens at the schools is an expensive project and also commented on boiler maintenance.

**APPROVAL OF HEAD START 2012-13 TIME LINE FOR SELF ASSESSMENT AND PROGRAM PLANNING INCLUDING POLICY COUNCIL MEETING AGENDAS – TAMMY QUILLEN, HEAD START LIAISON:** Tammy Quillen, Head Start Liaison, presented and recommended approval of the Head Start 2012-13. On a motion by Mr. Quillen, seconded by Mr. McConnell, all members voting aye, the Board approved the Head Start 2012-2013 Time Line for Self-Assessment and Program Planning Including Policy Council Meeting Agendas as follows:

1

SCOTT COUNTY PUBLIC SCHOOL HEAD START  
2012-2013  
TIME LINE FOR SELF ASSESSMENT AND PROGRAM PLANNING  
Including  
POLICY COUNCIL MEETING AGENDAS

October 9, 2012	Southwest Region Conference Call	
October 25, 2012 Office	Policy Council Luncheon Meeting	Training: 10:00 a.m. Head Start
& AppCAA Programs		Do It Yourself Home Weatherization
Go and 2012-2013 Step Up		Passing the Torch: 2011-2012 Let
		Business: Approve: <ul style="list-style-type: none"> <li>• Seating of Newly Elected Parent Reps</li> <li>• Election and Seating of Community Reps</li> <li>• Election of Officers</li> <li>• Set Voting Quorum</li> <li>• Election of Parent Representative to VAHS</li> </ul>
November 5, 2012	Management Team Planning Meeting Finalize Planning Document	9:00 a.m. Head Start Office
November 13-14, 2012	Health Institute, Lynchburg, VA	
November 15, 2012	Policy Council Meeting	10:00 a.m. Head Start Office Training <ul style="list-style-type: none"> <li>• All About Head Start</li> <li>• Head Start in Virginia/SW Region</li> <li>• History of Head Start in Scott County</li> <li>• Roles &amp; Responsibilities of Policy Council</li> <li>• Roles &amp; Responsibilities of School Board</li> <li>• Parliamentary Procedures</li> <li>• By-Laws Review</li> <li>• Budget Committee Sign-Up</li> <li>• Business: Approve <ul style="list-style-type: none"> <li>○ Seating of Community Representatives</li> <li>○ Time-Line for Self-Assessment &amp; Program Planning</li> </ul> </li> </ul>

November 20, 2012 Office	Health Advisory Committee Meeting	9:00 a.m. – 12:00 a.m. Head Start
November 21-23, 2012	Fall Break	
December 5, 2012	Management Team Meeting	Complete State Needs Assessment 9:00 a.m. Head Start Office
December 10, 2012	Management Team Planning Meeting	9:00 a.m. Head Start Office
December 17, 2012	Management Team Planning Meeting	Progress of School Readiness Goals 9:00 a.m. Head Start Office
January 4, 2013 Office	Staff Development Day	8:00 a.m. – 4:00 p.m. Head Start  Training Focus: <ul style="list-style-type: none"> <li>• Education <ul style="list-style-type: none"> <li>◦ Child Observation and Assessment</li> </ul> </li> <li>• Family Services: <ul style="list-style-type: none"> <li>◦ Parent, Family, &amp; Community Engagement Framework</li> </ul> </li> </ul>
January 17, 2013 Head Start Office Training:	School Board Member's Orientation	Policy Council Meeting: 6:30 p.m. <ul style="list-style-type: none"> <li>• Roles &amp; Responsibilities of Policy Council</li> <li>• Roles &amp; Responsibilities of School Board</li> <li>• Roles &amp; Responsibilities Of Liaison (Superintendent's Designee)</li> <li>• Roles &amp; Responsibilities of Payroll/Invoice Clerk</li> <li>• Program Instruction ACF-PI-HS-11-4 <ul style="list-style-type: none"> <li>◦ School Readiness Requirements</li> </ul> </li> </ul> Training Budget: Federal & Non-Federal Personnel Policies, Including Code of Conduct Business: Approve <ul style="list-style-type: none"> <li>• SCPSHS School Readiness Goals Report</li> </ul>

January 24, 2013	Data Aggregation Training	Mt. Cap Regional Breakout
February 20, 2013	Management Team Meeting	9:00 a.m. Head Start Office
February 21, 2013 Office	Policy Council Meeting	Training: 10:00a.m. Head Start <ul style="list-style-type: none"> <li>• Overview of Service Plan</li> <li>• Overview of Monitoring Policy &amp; Procedures</li> <li>• Overview of Kindergarten Transition Plan</li> </ul>
March 1, 2013	Kindergarten Transition Meeting With Receiving School Principals	10:00 a.m. Head Start Office
March 21, 2013	Policy Council Meeting	10:00 a.m. Head Start Office Training: <ul style="list-style-type: none"> <li>• Overview of Self-Assessment Process</li> <li>• Overview of OHS On-Site Review Protocol FY 2013</li> <li>• Self-Assessment Committee Sign Up</li> </ul>
March 25, 2013	Management Systems Self-Assessment & Plan Review Team Leader – Helen Henderson, Head Start Director	9:00 a.m. – Noon; Head Start Office
March 26, 2013	Program Governance Self-Assessment & Plan Review Team Leader – Helen Henderson, Head Start Director	9:00 a.m. – Noon; Head Start Office
March 27, 2013	Fiscal Integrity Self-Assessment Plan & Review Team Leader – Judy Calton, Fiscal Officer	9:00 a.m. – Noon; Head Start Office
March 28, 2013 Office	Staff Development Day	8:00 a.m. – 4:00 p.m. Head Start <ul style="list-style-type: none"> <li>• Analyzing Child Level Assessment Data</li> <li>• C.L.A.S.S. Training</li> </ul>
April 9 – 11, 2013	Virginia Head Start Association Spring Conference	Roanoke, VA Hotel Roanoke
March 29, 2013	Holiday – Good Friday	
April 1 – 5, 2013	Spring Break	
April 15 – 18, 2013	Week of the Young Child	Activities To Be Announced

April 18, 2013	Policy Council Meeting	
May 7, 2013	Eligibility, Recruitment, Selection, Enrollment, Attendance Self-Assessment & Plan Review Team Leader – Kelly Bledsoe, Family & Community Services Coordinator	9:00 a.m. – Noon; Head Start Office
May 13, 2013	Child Health & Safety Self-Assessment & Plan Review Team Leader – Theresa Newton, Health Services Coordinator	9:00 a.m. – Noon; Head Start Office
May 7, 2013 Office	Family & Community Engagement  Self-Assessment & Plan Review Team Leader – Kelly Bledsoe, FCSC	1:00 p.m. – 4:00 p.m.; Head Start
May 9, 2013	Child Development & Education Self-Assessment & Plan Review Team Leader – Kathy Wilcox, Child Development Services Coordinator	9:00 a.m. – Noon; Head Start Office
May 14-15, 2013	Self-Assessment Results Analysis & Report Development	9:00 a.m. – Head Start Office
May 16, 2013	Policy Council Meeting	10:00 a.m. Head Start Office Training: <ul style="list-style-type: none"> <li>• Program Planning/Goal Setting Process</li> <li>• Personnel Committee Training (as needed)</li> </ul> Business: Approve <ul style="list-style-type: none"> <li>• Self-Assessment Results Report</li> <li>• 2013-2014 Program Goals &amp; Objectives</li> </ul>

June 18-20, 2013	Head Start Director's Meeting	Virginia Beach, VA
June, 2013 TBA needed)	Policy Council Meeting (as needed)	Approve Employment of Staff (as
July, 2013 TBA Objectives	School Board Meeting	Presentation of Annual Plan, Goals, FY 2012 PIR Report FY 2012 Annual Report 2012-2013 Child Outcomes Report
August, 2013 TBA Application	Policy Council Meeting	10:00 a.m. Head Start Office Approve FY 2014 Re-Funding  Approve FY 2014 Training Plan
September, 2013 TBA	Policy Council Meeting	10:00 a.m. Policy Council Meeting Regular/As Needed Business

Policy Council Approval of Timeline: November 15, 2012  
School Board Approval of Timeline: December 4, 2012



**CLOSED MEETING:** Mr. Sallee made a motion to enter into closed meeting at 6:50 p.m. to discuss teachers, principals, bus drivers, maintenance and cafeteria personnel as provided in Section 2.2-3711A(1) of the Code of Virginia, as amended; motion was seconded by Mr. Quillen, all members voting aye.

**RETURN FROM CLOSED MEETING:** All members returned from closed meeting at 8:07 p.m. and on a motion by Mr. Sallee, seconded by Mr. Kegley, the Board returned to regular session and Mr. Sallee cited the following certification of the closed meeting:

*CERTIFICATION OF CLOSED MEETING*

*WHEREAS, the Scott County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Freedom of Information Act; and*

*WHEREAS, Section 2.2-3711 of the Code of Virginia requires certification by this Scott County School Board that such meeting was conducted in conformity with Virginia law;*

*NOW, THEREFORE, BE IT RESOLVED that the Scott County School Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Scott County School Board in the closed meeting.*

**ROLL CALL VOTE**

*Ayes: James K. Jessee, Jeff Kegley, Gail McConnell, Bill Quillen, Steve Sallee, Kelly Spivey*

*Nays: None      ABSENT DURING VOTE: None      ABSENT DURING MEETING: None*

**COMMENTS FROM SUPERVISOR OF PERSONNEL/MIDDLE SCHOOLS:** Jason Smith, Supervisor of Personnel/Middle Schools, commented on missing the last meeting due to the birth of his second son but being happy to be back.

**APPROVAL OF OVERNIGHT FIELD TRIP REQUESTS:** On the recommendation of Jason Smith, Supervisor of Personnel/Middle Schools, and on a motion by Mr. McConnell, seconded by Mr. Spivey, all members voting aye, the Board approved the overnight field trip request received from Rye Cove High School - 30 band students, 1 sponsor and 4 chaperones, to the Spring Competition – Music Showcase Festival in Williamsburg, VA, on April 24-28, 2013.

On the recommendation of Jason Smith, Supervisor of Personnel/Middle Schools, and on a motion by Mr. McConnell, seconded by Mr. Sallee, all members voting aye, the Board approved the overnight field trip request received from Twin Springs High School - 23 band students, 1 sponsor, 16 chaperones, and 3 other children, for an End of Year Trip – Perform at Ron Jon Surf Shop and Experience a Professional Concert/Show in Orlando, FL, on June 12-16, 2013.

**RECOGNITION OF PUTTING CHILDREN FIRST GRANT AWARD WINNERS:** Jason Smith, Supervisor of Personnel, expressed congratulations to Sarah McConnell, Nickelsville Elementary School Teacher; and, Donna Rowlett, Gate City Middle School Teacher, for their \$750 grant award from Eastman Chemical Company. He explained that their grants will be used for classroom materials. He reported that these teachers were notified that they are proud of them.

**LEAVE-OF-ABSENCE:** On the recommendation of Jason Smith, Supervisor of Personnel, and on a motion by Mr. Sallee, seconded by Mr. Kegley, all members voting aye, the Board approved the leave-of-absence request of Lori Cox, teacher, effective January 1, 2013 – January 1, 2014. Mr. Smith reported that this is Ms. Cox's second year leave-of-absence and that stipulations have been explained.

**EMPLOYMENT:** On the recommendation of Jason Smith, Supervisor of Personnel, and on a motion by Mr. Kegley, seconded by Mr. McConnell, all members voting aye, the Board approved the employment of Tammy Bledsoe as a school bus driver effective December 4, 2012. Mr. Smith explained that Ms. Bledsoe replaces a school bus driver that resigned and she has been a substitute driver as well.

**BOARD MEMBER COMMENTS:** Board members expressed thanks to the staff of the Scott County Career & Technical Center for their preparation and assistance for the meeting.

**ADJOURNMENT:** On a motion by Mr. Kegley, seconded by Mr. McConnell, all members voting aye, the Board adjourned at 8:13 p.m.

James Kay Jessee, Chairman

Loretta Q. Page, Clerk